Collegetown Area Residence Halls

2017-2018 In-Hall Lottery and Room Selection Process

The Continued Occupancy (C/O) Process

The In-Hall Lottery and Room Selection Process for Continued Occupancy (C/O) will allow a limited number of residents of each individual Collegetown area residence halls to select a room in their current building prior to the General Housing Lottery process. The 4 residence halls included in this area are: Cascadilla Hall, Sheldon Court, Edgemoor, and Schuyler House.

How does the In-Hall lottery work?

- Sign up for a lottery number between Wednesday, January 18th, 2017 and Friday, February 10th, 2017 at noon (12:00pm).
- Application forms are available online HERE.
- NEW THIS YEAR! Your Block Leader will receive a random lotto number on Monday, February 13th for your entire group. Lottery numbers are assigned without regard to class year.
- Attend the Room Selection Event for your specific building (details are listed below). At the event, wait for your lottery number to be called. When it is called, your group can select rooms for the 2017-2018 academic year. Please be aware that your first room choice may have been selected before your lottery number is called and you should come prepared with 2nd, 3rd and 4th choices. You will meet with staff, select a room and sign a contract for that room.

Please be aware, on the night of room selection you will be signing your actual room contract. All contracts are legally binding for the academic year. You will not be released from your housing contract unless you will not be a full-time registered student in the fall or will be studying in absentia. Your signature indicates knowledge and acceptance of the stipulations set forth in the Terms and Conditions for Academic Year Single Student Housing (2017-2018).

FAQs

Who is eligible to participate?
All current residents of Cascadilla Hall, Sheldon Court, 112 Edgemoor, or Schuyler House are eligible to participate in their specific building’s In-Hall Lottery and Room Selection. You must meet all stated deadlines to participate in the lottery and room selection process.
If I sign up for a lottery number, can I choose to live in any of the 4 residence halls?
No. There are 4 separate In-Hall Lottery and Room Selection Processes taking place. You may sign up for a lottery number to choose a room in the same building where you currently reside only. (For example, someone currently living in Cascadilla Hall can sign up to select a room in Cascadilla only.)

If I do not get a room during the in-hall lottery, or choose not to participate, does that mean I cannot get a room in the Collegetown area residence halls?
There will still be some rooms in each of the halls available during the general room selection; however, depending on your lottery number we cannot guarantee what spaces will be available in each building. Because of the order in which students select rooms (rising sophomores then, juniors, and then seniors) the chances of upperclassmen getting rooms through the general process may be affected. The in-hall lottery provides you with a more likely chance to secure a room in the building you already live in before the general lottery process.

If I sign up to participate in the In-Hall Lottery, do I need to register for the General Lottery as well?
Yes, you must also register for the General Lottery in order to participate in the In-Hall Lottery. Registration in the general lottery enables a new housing contract to be created for you at Room Selection. Additionally, in the event that you do not select a room through the In-Hall Room Selection Process, you will still be eligible to participate in General Room Selection.

I signed up for General Lottery and got a selection time that is different than the date of in-hall selection, what does this mean?
When you register for General Lottery you are automatically given a General Selection timeslot. If you choose to participate in the in-hall process you will not need to worry about your General Selection time as you will choose your room before that timeslot. It is a good back up however because now you know where you stand if you choose not to participate in the in-hall process and go into General Selection.

Do all classes (rising juniors and rising seniors) receive a random number?
Yes, we will assign all lottery numbers randomly, regardless of class.

How many beds will be available in the lottery?
The amount of beds is based on a percentage and is different for each building. The number of beds available has not changed from previous years. The specific building numbers (approximate) are listed below:
- Cascadilla Hall: 70 beds
- Sheldon Court: 30 beds
- 112 Edgemoor: 4 beds
- Schuyler House: 50 beds


**IMPORTANT DATES**

**In-Hall Lottery Sign Ups**
Sign up for your building’s In-Hall Lottery Number between **Friday, January 20th, 2017 and Friday, February 10th, 2017**. A link to the application is located [here](#). If you fail to sign up for a lottery number by **Noon on Friday, February 10th, 2017**, you will not be able to participate in the in-hall room selection process. Signing up for a lottery number does not commit you to a contract or to selecting a room in your building. It just enables us to generate a lottery number for you.

**In-Hall Lottery Numbers Distributed**
In-Hall Lottery Numbers will be randomly assigned and sent out to all students who signed up on **Monday, February 13th, 2017**.

**Room Selection**
You will need to attend the event for your specific building. Specific times, dates, and locations are listed below.

- **Schuyler House:**
  - **Date:** Monday, February 27th, 2017
  - **Time:** 6:00pm – 7:00pm
  - **Location:** Schuyler House Basement Game Room

- **112 Edgemoor Lane:**
  - **Date:** Monday, February 27th, 2017
  - **Time:** 6:00pm – 6:30pm
  - **Location:** Cascadilla Hall Main Lounge

- **Sheldon Court:**
  - **Date:** Monday, February 27th, 2017
  - **Time:** 6:30pm – 7:30pm
  - **Location:** Cascadilla Main Lounge

- **Cascadilla Hall:**
  - **Date:** Monday, February 27th, 2017
  - **Time:** 7:30pm – 9:30pm
  - **Location:** Cascadilla Main Lounge

Go to your respective location at the designated time and wait for your number to be called. When your number is called, you will be able to select your room at that time. Floor plans will be available for viewing while you wait for your number to be called.
**ROOMMATE PULL-IN**

To pull in a roommate, **all students** must be **current building residents**, have in-hall lottery numbers, and be of the same gender. Both students must be present at the room selection process unless a proxy form is presented (proxy forms are available by contacting your RHD at Collegetown@cornell.edu). NEW THIS YEAR! You must sign up for the C/O process with your group.

**BLOCKING**

**General Information**
- All students blocking together must be current building residents.
- All students blocking together must sign up together for the C/O process and complete **ONE** form.
- All students blocking together must be present at the room selection process unless a proxy form or signed note from the absent student(s) is presented (proxy forms are available by contacting your RHD Devan at Collegetown@cornell.edu).
- When blocking, your group will receive one lottery number and will pick spaces together as a group.

**Blocking On A Corridor**
- Up to 4 current building residents can block adjacent rooms on a corridor.
- If 4 students block together on a corridor they MUST FILL at least one double (or larger) room.
- Blocking cannot span across multiple floors.
- It may be possible for students to mix genders when blocking in a corridor; however, this is dependent on what rooms are available and the gender designation for the room. (This option is not available for some floors of Schuyler House.)
- Students may NOT mix genders in a double (or larger) room.

**PROXY**

**What if I cannot attend Room Selection?**
If you are a current resident for your building and are unable to attend room selection, you must select a proxy (the person you choose and authorize to select a room for you). You can use a proxy **only in the event that you have a conflict and cannot attend in person**. In order to have a proxy, you will need to provide documentation illustrating the conflict which prevents you from attending your room selection event.

If your proxy is choosing a room for you, he or she must arrive at room selection with the proxy form or note signed by you, authorizing the proxy to select a room on your behalf. The proxy form or note must include your signature, Cornell ID number and NetID to be considered valid. It must also include this information for the student who will be acting on your behalf. Proxy forms are available through your RHD.
If you are not able to attend Room Selection and a proxy selects a room for you, you will receive an email from the Housing office with instructions on signing your contract. If you do not sign your contract within 24 hours, you will forfeit your room.

**Disability Housing**

Students who were assigned a room in your building through the Student Disability Services office (for the current academic year) on the basis of a documented disability or medical need and who would like to continue in the same building for the 2017-1018 year may participate in In-Hall Lottery and Room Selection Process. If your housing needs are not met through this process or if you choose not to participate in the process, you will need to contact the Student Disability Services (SDS) Office by February 28th, 2017 to apply for housing that meets your needs. Please note there is NOT a guarantee that you will be assigned the SAME room for next year. It is also recommended that you contact the SDS Office prior to the In-Hall selection date so that they can work with the Housing office and the RHD.

**General Housing Lottery**

If you select a room in the In-Hall Lottery process you MAY NOT participate in the General Housing Lottery.

Should you wish to live in other University housing next year, you will need to sign up for the General Housing Lottery. The sign up process for the general University lottery begins on **Wednesday, January 25th, 2017**. Up until you select and sign for a Collegetown area residence hall room, you may opt out of the In-Hall Lottery at any time.

Please note that since only a limited number of beds in the building are available during the In-Hall Lottery and Room Selection Process, you may not be able to select a room through the In-Hall Selection Process. You may elect to participate in the University Lottery if this occurs. Rooms in the building may be available during the University Lottery. However, this is not guaranteed.

**Questions?**

If you have questions, please contact the RHD for your building or consult the Housing website to find more information about the University housing process.